

Annex II: Initial Workshop Schedule

THE NATURE OF THE CHALLENGES

Day 1		Facilitators
1230-1300	Registration (all participants) Breakfast/ Teas	
1300-1400	Lunch Break	
1400-1430	Formal Welcome System in the Room	NMCP Director or delegate
1430-1500	Aims, methods, processes, expectations	
1500-1600	Quality Improvement Overview: -Definition of key terms -QI basics and principles -Understanding work in terms of processes and systems	
1600-1630	Tea Break	
1630-1745	Perspectives on Managerial Challenges. Identify and present current challenges facing each specialism/branch. Group work on individual charts then presentations. Aim: to get everyone's perspective (not just top-down).	
1745-1800	Closing day one	

OPPORTUNITIES FOR ELIMINATING MALARIA

Day 2		Facilitators
0800-0900	Recap previous day and clustering the challenges – common aspects and notable	All staff

	differences. Whole group processes, moving flip-charts into clusters, discussing common and different points.	
0900-1000	Root Cause Analysis Examination of key issues in each cluster area using QI root cause analysis methods.	
1000-1030	Tea Break	
1030-1130	What have you learned so far and acknowledgment of what it takes to face your immediate challenges. Triad listening exercise for 'Facts and Feelings' (with egg-timers)	
1130-1300	Management and Leadership: Distinctive features of malaria elimination and the implications for organizational priorities and practices. What to change when a program moves from control mode to elimination mode technically and what management and leadership issues need to be addressed in the elimination context.	Presentation on key features and systemic aspects (45 mins)
1500-1600		Group work on key issues (45 mins)
1300-1400	Lunch Break	
1400-1430	Implications for NMCP and province/districts	All
1430-1530	Model for improvement: Testing and measuring effects of change "Putting it all together"	
1530-1600	Tea Break	
1600-1715	Refining each person's challenge within cluster to focus on specific predicaments. After clustering, write a paragraph or bullet points to focus on <u>the pathway to achieving your malaria elimination tasks, with barriers and opportunities.</u> (This to be used in Friendly Consulting.)	

1715-1730	Closing day two	
1730-1815	Staff meeting to review and plan	Precious Chitapi

ADDRESSING THE CHALLENGES

Day 3		Facilitators
0800- 0900	Recap Day 2: Friendly Consulting (FC) Introduction to the method	All staff
0830-0930	Form Groups and find locations	
0930-1000	FC1	
1000-1030	FC2	
1030-1100	Tea Break	
1100-1130	FC3	
1130-1200	FC4	
1200-1230	FC5	
1230-1245	Large Group Reflections on Friendly Consulting	
1245-1330	Lunch Break	
1330-1445	Coordinate action outcomes	
1445-1515	Identify priorities. In plenary then FC groups for 20 minutes, each suggesting underlying issues as priorities. Then plenary to gather and refine these into a list for the Task Team.	
1515-1545	Select Task Team: Representative of districts and disciplines; with people who have authority and motivation to make changes.	

1545-1600	Completion of workshop feedback forms End of formal program for participants except Task Team (Closing Remarks – rest of participants) Photo of whole workshop group	Closing comments with NMCP Director or designee
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